

**HOLY FAMILY ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 140**

**Minutes of the Special Meeting of the Board of Education**

Held on Wednesday, September 10, 2014 in Boardroom #38 located at 3<sup>rd</sup> Floor, 110 Souris Ave., Weyburn, Saskatchewan

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<b>PRESENT:</b>	<b>BOARD:</b>	Bruno Tuchscherer Rocky Sidloski Bev Hickie Kristin Bourassa Karen Melle Kate MacLean Greg Metz Jerome Sidloski Robert Cossette Teresa VanDeSype	Chairperson
	<b>STAFF:</b>	Gwen Keith Christine Arnett Michael Zummack	Director of Education Superintendent of Finance Ass. Superintendent of Capital Operations
	<b>OTHERS:</b>	None	

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**1. CALL TO ORDER**

The Chairperson called the meeting to order at 7:01 p.m.

**2. OPENING PRAYER**

**3. ADOPTION OF AGENDA**

068-14 **K. MACLEAN:** That the agenda for the meeting be adopted. To include 6.5 Cornerstone update.

**CARRIED**

**4. PRESENTATIONS**

**4.1 NET Ministries**

The Director reviewed the plan of implementing NET Ministries to Weyburn. Youth ministers to meet with Board at a later date.

#### **4.2 Transportation Update – Michael Zummack**

A review of transportation will take place. Revised operating policies to be reviewed by the board.

### **5. ADOPTION OF MINUTES**

#### **5.1 Minutes of Previous Meeting**

069-14 **R. SIDLOSKI:** That the minutes of the Regular Meeting of the Board held on June 11, 2014 be adopted as presented.

**CARRIED**

### **6. DELEGATION AND OWNERSHIP LINKAGE**

#### **6.1 Saskatchewan Catholic School Boards Association**

##### **6.1.1 President's Tour Agenda**

The SCSBA president will attend October's meeting of the board.

##### **6.1.2 Awards Program**

Verify Karen Melle, award.

#### **6.2 Saskatchewan School Boards Association**

##### **6.2.1 Submission of Amendments and Resolutions**

##### **6.2.2 Proposed Budget 2015**

##### **6.2.3 Governance Report**

##### **6.2.4 Service Report**

##### **6.2.5 Media Release – SSBA Focus**

##### **6.2.6 Position Statements**

#### **6.3 Ministry of Education**

##### **6.3.1 LEAN 2014-15**

As part of the 2014-15 Holy Family agenda two LEAN projects will take place this year.

##### **6.3.2 Educator Sector Plan**

The Director reviewed Holy Family 2014-15 plan aligned with the ministry's plan.

#### **6.4 2014-2015 Linkage Development**

#### **6.5 SE Cornerstone**

##### **6.5.1 Update**

069-14 **K. MACLEAN:** Motion to close at 8:58 p.m.

**CARRIED**

070-14 **B. HICKIE:** Motion to open at 9:04 p.m.

**CARRIED**

## **7. BOARD**

### **7.1 Board Retreat – Nov. 14 & 15**

### **7.2 2014-15 Proposed Board Meeting Dates**

The meeting dates scheduled are:

October 1, 2014 - Wilcox

November 12, 2014 – Weyburn, includes Organizational Meeting

December 10, 2014 – Weyburn

January 14, 2015 – Weyburn, includes the Annual General Meeting

February 11, 2015 Estevan

March 11, 2015 – Weyburn

April 15, 2015 – Radville

May 13, 2015 – Weyburn

June 10, 2015 – Weyburn

September 9, 2015 – Weyburn

October 14, 2015 – Wilcox

November 18, 2015 - Weyburn

## **8. DECISION ITEMS**

### **8.1 Ends Decision Items - None**

### **8.2 Governance Process Decision Items**

#### **8.2.1 Development of Continuous Agenda 2014-2015**

The Board supported the draft presented.

### **8.3 Executive Limitations Decision Items (None)**

### **8.4 Board-Management Delegation Decision Items (None)**

## **9. REQUIRED APPROVALS AGENDA**

072-14 **K. MELLE:** Motion to close meeting session at 9:10 p.m.

**CARRIED**

073-14 **R. COSSETTE:** Motion to open meeting session at 9:30 p.m.

**CARRIED**

### **9.1 Facilities Update**

### **9.2 Traffic Processes**

### **9.3 School Community Councils**

074-14 **J. SIDLOSKY:** Accept the School Community Council list.

**CARRIED**

## **10. MONITORING DIRECTOR OF EDUCATION**

### **10.1 5 Year Planning**

The Director reviewed a SWOT and proposed long term planning in key areas..

## **11. INFORMATION ITEMS**

### **11.1 Director of Education Report**

Religion report included in the Director's report.

### **11.2 Superintendent of Finance Report**

075-14 **J. SIDLOSKY:** To amend and replace motion 099-13 with the following: the signing officers for banking will comprise any two authorized signatures. The authorized signatures are the Board Chair, the Board Vice-Chair, the Director of Education, the Superintendent of Finance and the Assistant Superintendent of Human Resources.

**CARRIED**

### **11.3 Opening Day Enrolments**

### **11.4 System Organization Chart 2014-15**

### **11.5 Letter of Sympathy to Cornerstone**

### **11.6 Operational Procedure – Anti-Spam**

### **11.7 Revised E-1**

### **11.8 2014-15 Staff List**

### **11.9 PLT Schedule**

### **11.10 System Calendar 2015-16**

### **11.11 Upcoming Key Events**

## **12. BOARD MEETING SELF-EVALUATION**

## **13. CLOSING PRAYER**

## **14. ADJOURNMENT AND SIGN OF THE PEACE**

076-14 **B. TUCHSCHERER:** That the meeting be adjourned, at 10:40 p.m.

**CARRIED**

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Chairperson

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Superintendent of Finance