



# HOLY FAMILY ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 140

## OPERATIONS AND PROCEDURES

CATEGORY: SCHOOL OPERATIONS  
 TITLE: STUDENT PROTECTION  
 CODE: 5131 Dangerous Weapons

Reference Matrix	
Education Act (1995)	Sections 85, 87, 109, 150 – 155, 175, 193
Other Related Acts	<i>Canada Criminal Code</i>
Holy Family Related Procedures	OP 5132 Violent Threat Risk Assessment and Response
Holy Family Related Manuals	Traumatic Incident Protocol Guide, 2013
Resources (Ministry, SSBA, SCSBA, etc.)	Southeast and Area Community Threat Assessment and Support Protocol
Date Reviewed	November 27, 2015

### Background:

No person shall be allowed to be in possession of firearms, explosives or other dangerous instruments or materials on school property or in any other facility or vehicle that is used on behalf of the Division.

**Protection of student and staff safety is the primary concern.**

### Procedures:

1. When a teacher observes or suspects the presence of a firearm, explosive, or dangerous weapon, they shall:
  - 1.1. Immediately notify the Principal;
  - 1.2. Take prudent action as advised in [Traumatic Incident Protocol Guide](#).
2. When a Principal observes or is notified of the presence of a firearm, explosive, or dangerous weapon, he/she shall:
  - 2.1. Take prudent action as advised in [Traumatic Incident Protocol Guide](#).

3. Upon request of the police, when authorized, the Principal shall turn all confiscated items over to them.
4. For further action refer to [OP 5132 Violent Threat Risk Assessment and Response](#).